



To: **Members of the Planning & Regulation Committee**

***Notice of a Meeting of the Planning & Regulation
Committee***

Monday, 23 June 2014 at 2.00 pm

County Hall, New Road, Oxford

Peter G. Clark.

Peter G. Clark
County Solicitor

June 2014

Contact Officer: **Graham Warrington**
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Members are asked to contact the case officers in advance of the committee meeting if they have any issues/questions of a technical nature on any agenda item. This will enable officers to carry out any necessary research and provide members with an informed response.

Membership

Chairman – Councillor Mrs Catherine Fulljames
Deputy Chairman - Councillor Neil Owen

Councillors

David Bartholomew
Mark Cherry
Patrick Greene
Pete Handley

Bob Johnston
Stewart Lilly
Glynis Phillips
Anne Purse

G.A. Reynolds
John Tanner

Notes:

- **A site visit is required for Item 6 (Frank Wise School). Members are asked to meet on site at 10.30 am on Monday 23 June 2014.**
- **Date of next meeting: 28 July 2014**

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Rachel Dunn on (01865) 815279 or Rachel.dunn@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declarations of Interest - see guidance note opposite**
3. **Minutes** (Pages 1 - 6)

To approve the minutes of the meeting held on 12 May 2014 (**PN3**) and to receive information arising from them.

4. **Petitions and Public Address**
5. **Chairman's Updates**
6. **New two storey building for the 16-19 age group (6th form) to replace the existing temporary accommodation. The proposals include minor car parking improvements with the creation of 7 additional parking spaces in the main school parking area and also 4 spaces for use in association with the 16-19 building on the site of the temporary buildings at the Frank Wise School, Hornbeam Close, Banbury - Application No R3.0031/14 (Pages 7 - 16)**

Report by the Interim Deputy Director for Environment & Economy (Growth & Infrastructure) (**PN6**).

This is a planning application for a new two storey building to provide 6th Form accommodation on an existing special needs site. The report is being put before committee because of an objection raised by Cherwell District Council on the design of the proposed building and the effect on the Banbury Conservation Area.

The report also assesses other policy and material considerations, such as the transport implication of the development.

It is RECOMMENDED that planning permission be approved for Application R3.0031/14 subject to conditions to be determined by the Interim Deputy Director (Strategy & Infrastructure Planning) but to include the following:

1. ***Development to be commenced within 3 years of the date of permission.***
2. ***Development to be built in accordance with the plans and details of the development.***
3. ***A school travel plan to be submitted and approved prior to first occupation of the building.***

4. ***A construction Management Plan to be submitted and approved prior to the development taking place.***
5. ***Details of drainage scheme to be submitted and approved prior to the development taking place.***
6. ***That within 6 months of the first occupation of the proposed building the temporary classroom units permitted under R3.0144/11 be removed.***
7. ***Trees numbered T08, T09, T10, T11, T12, T13, T14, T15 and T16 on plan G100 003 shall be retained.***
8. ***Trees to be retained on the site shall be protected in accordance with BS 5837: 2005.***
9. ***Details of directional signage and car parking designation signage shall be submitted and approved prior to first occupation of the development.***
10. ***Details of vehicle parking and manoeuvring areas shall be submitted and approved prior to first occupation of the development.***
11. ***Details of cycle parking shall be submitted and approved prior to first occupation of the development.***

7. Relevant Development Plan and other Policies (Pages 17 - 20)

Paper by the Interim Deputy Director for Environment & Economy (Strategy & Infrastructure Planning) (PN7).

The paper sets out policies referred to in Item 6 and should be regarded as an Annex to that report.

Pre-Meeting Briefing

There will be a pre-meeting briefing at County Hall on Monday 23 June 2014 at 12.30 pm for the Chairman, Deputy Chairman and Opposition Group Spokesman.